

Pendleton Town Council

Mayor

Frank Crenshaw

Council Members

Lyn Merchant

Barbara Hamberg

Vince Gaulin

Jeff Van Drie

Council Chambers in the
Pendleton Town Hall

www.townofpendleton.org

MARCH 4, 2025, 7:00 PM

REGULAR SESSION

AGENDA:



Administrator

Steve Miller

Municipal Clerk

Amber Barnes

1. **PLEDGE OF ALLEGIANCE**
2. **COUNCIL UPDATES**
3. **APPROVAL OF MINUTES**
 - 3.a CONSIDERATION OF APPROVING MINUTES OF PRIOR MEETINGS
 - [Town Council Minutes - January 29, 2025.pdf](#)
 - [Town Council Minutes - February 4, 2025.pdf](#)
 - [Town Council Minutes - February 10, 2025 - Called Meeting.pdf](#)
 - [Town Council Minutes - February 19, 2025 - Called Meeting.pdf](#)
 - [Town Council Minutes - February 24, 2025 - Called Meeting.pdf](#)
4. **PUBLIC COMMENTS** *3-minute time limit per resident, business owner, or Town property owner*
5. **REPORTS:**
 - 5.a POLICE DEPARTMENT REPORT
 - [February 2025 Police Dept report.docx](#)
 - 5.b PLANNING DEPARTMENT REPORT
 - [Town Council report for 03.04.2025.docx](#)
 - 5.c ADMINISTRATOR'S REPORT
 - 5.d STRATEGIC PLAN UPDATE - PLAN COORDINATOR LYN MERCHANT
6. **ACTION ITEMS:**
 - 6.a CONSIDERATION OF ALLOCATING FUNDS TO NON-PROFIT ORGANIZATIONS FOR FY 24/25
 - [Non-profit organizations - allocation of funds 24-25.docx](#)
 - 6.b CONSIDERATION OF PROVIDING TOWN SUPPORT FOR FIREWORKS FOR FIREFIGHTER'S EVENT
 - [Fireworks For Firefighters SE information 2025.pdf](#)
 - 6.c CONSIDERATION OF A RESOLUTION APPOINTING A CODE ENFORCEMENT OFFICER AND ESTABLISHING A START DATE
 - [Resolution - appointing a code enforcement officer and establishing a start date.doc](#)
 - 6.d CONSIDERATION OF A RESOLUTION OF THE PENDLETON TOWN COUNCIL SUPPORTING FUNDING FOR A BRANDING REQUEST FOR PROPOSALS (RFP) AND CAMPAIGN
 - [Resolution - commitment of funds for branding initiative .docx](#)
 - [Quotes - Estimated Branding Process.docx](#)
 - 6.e CONSIDERATION OF FIRST READING OF AN ORDINANCE TO AMEND ORDINANCE NO. 24-05 AN ORDINANCE TO SET THE TOWN OF PENDLETON'S BUDGET FISCAL YEAR 2024/2025
 - [Ordinance - Budget Amendment FY 24-25 - Cheney Mill Development Agreement .doc](#)
 - 6.f CONSIDERATION OF FIRST READING OF AN ORDINANCE AUTHORIZING THE

EXECUTION OF AN ENCROACHMENT AGREEMENT WITH MAIN EXCHANGE LLC TO ALLOW CERTAIN ENCROACHMENT ON PUBLIC RIGHT AWAY TO INSTALL A SIDE ENTRANCE AT 102 EXCHANGE STREET

[Ordinance - encroachment on public property 102 Exchange Street.docx](#)

[Encroachment Agreement draft for Council 3-2025.pdf](#)

- 6.g CONSIDERATION OF FIRST READING OF AN ORDINANCE ESTABLISHING A PROJECT ORDINANCE FOR THE PLANNING AND INITIAL IMPLEMENTATION OF GREENWAYS IN THE TOWN OF PENDLETON, SC AND OTHER RELATED MATTERS

[Ordinance - Establishing a Project Ordinance for planning and initial implementation of greenways.docx](#)

- 6.h CONSIDERATION OF SECOND AND FINAL READING OF AN ORDINANCE TO SET PERMANENT ZONING CLASSIFICATION OF AREAWIDE BUSINESS (AB) FOR RECENTLY ANNEXED PROPERTY LOCATED AT 915 PIONEER ROAD

[915 Pioneer Road Documents.pdf](#)

7. **EXECUTIVE SESSION - DISCUSSION REGARDING SETTLEMENT OF PENDING LEGAL CLAIM RELATED TO UTILITY CHARGES / ADJUSTMENTS. (SC CODE §30-4-70(a)(2)).**
8. **MOTION(S)/VOTE(S) FROM EXECUTIVE SESSION IF NEEDED**
9. **ADJOURNMENT**